



Minutes of the Grievance Redressal cell for the Academic Year-2019-2020

I Meeting

Notice

The meeting of the grievance Redressal Cell is convened at 2 PM on 5/6/2019 27/10/2023 in the college conference hall to discuss the complaints raised by students.

Members Present

Dr.B. Unnikrishnan Nair (Vice- Principal) (Convener)
Dr. S. Amina, (Head and Associate Professor,Department of Zoology)
Dr S. Rubeena, Associate Professor,Department of English)
Dr Geethakumari, (Associate Professor,Department of English)
Dr Manoj.T.R,(Assistant Professor,Department of History

Unnikrishnan Nair
Amina
Rubeena
Geethakumari
Manoj T.R

Agenda

- 1.To discuss complaints raised by students .
- 2.Any other matters.

Decisions taken

The meeting decided to discuss the student's complaint of lack of parameters and procedures regarding condonation for the purpose of university exam registration. The committee consulted the respective departments and defectively ensured that the guidelines issued by the university were meticulously adhered in this regard.

Actions Taken Report

Adherence to proper guidelines ensured regarding condonat



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II Meeting

Notice

The meeting of the grievance Redressal Cell is convened at 2 PM on 12/10/2019 in the college conference hall to discuss the complaints raised by students.

Members Present

Dr.B. Unnikrishnan Nair (Vice- Principal) (Convener)
Dr. S. Amina, (Head and Associate Professor, Department of Zoology)
Dr Geethakumari, (Associate Professor, Department of English)
Dr K.I Razia ,(Associate Professor, Department of Physical Education)
Sr.B Girish Kumar ,(Assistant Professor, Department of Zoology)
Dr Manoj.T.R,(Assistant Professor, Department of History)

Unnikrishnan Nair
S. Amina
Geethakumari
K.I Razia
Girish Kumar
Manoj.T.R

Agenda

- 1.To discuss complaints raised by students .
- 2.Any other matters.

Decisions taken

Students of the English Department and the statistics dept complained of food wastes and remnants of lunch packets being thrown through the window from the students of the first floor instead of taking them to the waste bin. The meeting recommended to the principal to fix chickenmesh on the window frames of the classrooms of the first floor.

Actions Taken Report

Chickenmesh fixed on the window frames



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III Meeting

Notice

The meeting of the grievance Redressal Cell is convened at 2 PM on 3/12/2019 in the college conference hall to discuss the complaints raised by students.

Members Present

Dr.B. Unnikrishnan Nair (Vice- Principal) (Convener)

Dr. S. Amina, (Head and Associate Professor, Department of Zoology)

Dr S. Rubeena, Associate Professor, Department of English)

Dr K.I Razia ,(Associate Professor, Department of Physical Education)

Sr.B Girish Kumar ,(Assistant Professor, Department of Zoology)

Dr Manoj.T.R,(Assistant Professor, Department of History

Unnikrishnan Nair
S. Amina
S. Rubeena
K.I Razia
Girish Kumar
Manoj.T.R

Agenda

- 1.To discuss complaints raised by students .
- 2.Any other matters.

Decisions taken

The meeting discussed the complaint from the representatives regarding the opening of gates in the eastern side and southern side may be kept opened for half an hour in the morning, afternoon and in the evening .

Actions Taken Report

Measures were taken to open the gates in the eastern side and southern side for half an hour in the morning, afternoon and in the evening .



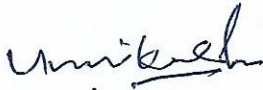
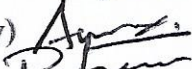
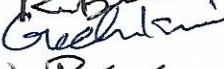
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IV Meeting

Notice

An online meeting was convened by the Principal on 12/2/2020 at 2PM to collect the complaints raised regarding online learning and take appropriate remedial measures.

Members Present

Dr.B. Unnikrishnan Nair (Vice- Principal) (Convener) 
Dr. S. Amina, (Head and Associate Professor, Department of Zoology) 
Dr S. Rubeena, Associate Professor, Department of English) 
Dr Geethakumari, (Associate Professor, Department of English) 
Dr K.I Razia ,(Associate Professor, Department of Physical Education) 

Agenda

- 1.To discuss complaints raised by students .
- 2.Any other matters.

Decisions taken.

The meeting discussed the students' complaint regarding the breaking of online classes related with internet connectivity and decided to take proper measures regarding the same.

The meeting discussed the complaint regarding conduct of retest for students who could not attend online internal exams and decided to take effective action regarding the same.

Actions Taken Report




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1. Remedial online classes were conducted at regular intervals.
2. Retest were conducted.




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