



M.S.M COLLEGE ,KAYAMKULAM

The Students' Grievance Redressal Committee (SGRC) of M.S.M. College, Kayamkulam, has been reconstituted in accordance with the provisions contained in clause (5) of the UGC (Redressal of Grievances of Students) Regulation 2023, with effect from 19/10/2023, (vide order no. PRL/39/2023 Of the Principal, M.S.M. College) as follows:

Convener: Dr Govind R. (Professor of English)

Members:

1. Sri Sony P. John (Associate Professor of Commerce)
2. Dr Rekha Nair R. (Associate Professor of Political Science)
3. Sri Unnikrishnan C. (Assistant Professor of Malayalam)
4. Dr Aiswarya Raj (Assistant Professor of Physics)
5. Sri Mohammed Irfan (Chairman, Students' Union of M.S.M. College)

Minutes of the Grievance Redressal Cell for the Academic Year-2023-2024

I Meeting

Notice

The meeting of the grievance Redressal Cell is convened at 2 PM on 27/10/2023 in the college conference hall to discuss the complaints raised by students.

Members Present

Convener: Dr Govind R. (Professor of English)

Sri Sony P. John (Associate Professor of Commerce)

Dr Rekha Nair R. (Associate Professor of Political Science)

Sri Unnikrishnan C. (Assistant Professor of Malayalam)

Dr Aiswarya Raj (Assistant Professor of Physics)

Sri Mohammed Irfan (Chairman, Students' Union of M.S.M. College)



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Agenda

- 1.To discuss complaints raised by students
- 2.Complaint regarding marking of attendance on Academic Management Software (AMS).

Decisions taken

- 1.Recommended to the Principal to suspend marking of students' attendance on Ams for two days (31/10/2023) and (1/11/2023) to clear all the pertaining issues.
- 2.Directive to coordinators of NCC,NSS and other extra-curricular forums to issue attendance statement of students who participate in their activities before 3 PM on the same day.
- 3.Request to the Principal to convene a meeting of the AMS convener ,Departmental coordinators and students' representatives to resolve all outstanding issues related to the working of the AMS.

Actions taken Report

Meeting of the AMS convener, Departmental coordinators and students' representatives convened on 31/11/2023.All issues related to AMS resolved to the satisfaction of students.




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II Meeting

Notice

The meeting of the grievance Redressal Cell is convened at 9.30 AM on 11/12/2023 in the Principal's Chamber .

Members Present

Convener: Dr Govind R. (Professor of English

Dr Rekha Nair R. (Associate Professor of Political Science)

Sri Unnikrishnan C. (Assistant Professor of Malayalam)

Dr Aiswarya Raj (Assistant Professor of Physics)

Sri Mohammed Irfan (Chairman, Students' Union of M.S.M. College)

Agenda

1. Induction of new college union chairman to the committee.
2. Other urgent matters.

Decisions taken

1. Welcomed the new College Union Chairman, Irfan S.S., to the committee. Vice Principal briefed the mandates of the committee to the Chairman.

2. Entrusted the convener to revise the policy document of the SGRC and formulate the annual Report .

3. Complaint box installed at the entrance to be checked on a weekly basis.

Actions taken Report

1. Revised policy document of the SGRC submitted by the convener (to be uploaded on the website)



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III Meeting

Notice

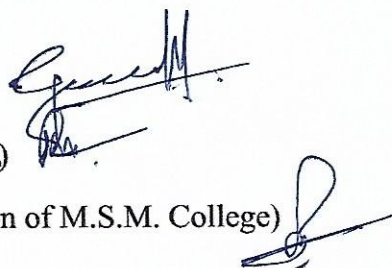
The meeting of the grievance Redressal Cell is convened at 2 PM on 13/12/2023 in the Principal's Chamber .

Members Present

Convener: Dr Govind R. (Professor of English

Dr Aiswarya Raj (Assistant Professor of Physics)

Sri Mohammed Irfan (Chairman, Students' Union of M.S.M. College)



Agenda

Discussion complaint received from Jishnu Prasad .K (I Semester BA History)

Decisions taken

A complaint of physical assault received by E-mail from Mr Jishnu Prasad, student of First Semester History Batch on 12.12.2023 against four senior students and a counter-petition filed against Sri. Jishnu Prasad by Smt. Irfana Mehroofa of First Semester B Sc. Zoology were taken up for enquiry by the committee. The committee decided to collect preliminary details pertaining to the incidents.

Recommended to the Principal to send letter to Mr. Jishnu Prasad to present himself before the committee on 18/12/2023 to furnish a detailed statement including witnesses related to the incident.

Recommended to the Principal to issue summons to the accused after obtaining Jishnu's statement .

Matter referred to a combined enquiry by the SGRC ,SC/ST Grievance Redressal Cell and Anti-Ragging Cell.

Irfana Mehroofa's complaint against Jishnu Prasad and three other senior students taken up for enquiry.

Actions taken Report

Letter and E-mail sent to Jishnu Prasad ,and other students involved in Irfana Mehroofa's complaint.




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IV Meeting

Notice

Combined meeting of the grievance Redressal Cell and Anti Ragging Cell convened at 2 PM on 03/01/2024 in the college conference hall to discuss the complaints raised by students.

Members Present

Convener: Dr Govind R. (Professor of English)

Sri Sony P. John (Associate Professor of Commerce)

Dr Rekha Nair R. (Associate Professor of Political Science)

Sri Unnikrishnan C. (Assistant Professor of Malayalam)

Dr Aiswarya Raj (Assistant Professor of Physics)

Sri Mohammed Irfan (Chairman, Students' Union of M.S.M. College)

Agenda

1. Discussion on findings in the enquiry to the complaints submitted by Jishnu Prasad and Irfana Mehroofa.

Decisions taken

Irfana Mehroofa's complaint to be handed over to the police as desired by the complainant.

Appropriate disciplinary action to be taken by the Principal against the students in accordance with the provisions of the Anti-Ragging statute issued by MHRD and in consultation with the College Council.

Actions taken Report

Four students involved in this incidents suspended.

Irfana Mehroofa's complaint handed over to the police



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