

## M.S.M College, Kayamkulam

## Grievance Redressal and Counselling Cell

## **Policy Document**

The institution prioritises and systematizes the psychological and subjective contentment of its students. To safeguard the well being of the students, the college has a mechanism that gives freedom for the students to express their grievances, grievance redressal policy has been devised.

A grievance may be any kind of dissatisfaction or negative perception whether expressed or not arising out of anything connected with the college, that a student thinks and feels is unfair and unjust, this platform allows them to raise their concerns in an open manner and provide necessary measures to support them.

The grievance policy reiterates that the institution shall:

- 1. Constitute a Grievance and Redressal Committee to monitor any grievances and to offer feasible solutions and rectifications.
- 2. Furnish Grievances boxes in the main block of the college to submit their personal and collective grievances
- 3. Ensure verification and review of grievances if any by the Grievance Redressal Committee on regular basis.
- 4. Encourage students to report their grievances to the principal or submit written complaints to the Grievance Redressal Committee.

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