



MILAD-E-SHERIEF MEMORIAL COLLEGE

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SECOND CYCLE NAAC ACCREDITATION 2024

CRITERION

VI

GOVERNANCE, LEADERSHIP
AND MANAGEMENT



SUBMITTED TO
THE NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL





Kayamkulam, Alappuzha

ACCREDITED BY NAAC WITH 'B' GRADE

KAYAMKULAM-690502

KERALA STATE- SOUTH INDIA

(A Minority Community Educational Institution)

Affiliated to the University of Kerala

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**2ND CYCLE
NAAC ACCREDITATION 2024**

**CRITERION VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT**

6.2 Strategy Development and Deployment

6.2.1 Strategic Plan

Strategic Planning

Effective method for teaching-learning	• Preparation of Academic Calendar • Preparation of teaching plan • Preparation of Lesson Plan • Conduct of assessment to evaluate outcomes • Practical methods of teaching • Application of e- learning resources • Mentoring and individual support • Collection and analysis of feedback from the stakeholders • Knowledge enhancement through workshops and seminars. • Conduct of assessment and Benchmarking	Regularly Regularly Regularly Regularly Regularly Regularly Regular basis Regular basis Regular basis Regular basis Regularly
Participatory management and effective leadership	• Adhering to the faculty's reporting structure • Decentralization of the academic, administration and student related authorities & responsibilities • All the Heads of the Departments conduct faculty meetings regularly • Meetings of all the Heads of the Department are conducted regularly • The minutes of the meetings are informed to the Principal who in turn consolidates all the suggestions and forward them to the Management for approval & reference.	Regular basis Regular basis Regular basis Regular basis Regularly

	• Support for qualification enhancement	2000
	• Supporting faculties in the areas for research, consultancy, innovations	2000
Placement programs for the students	• The placement cell of our institution plays an important and key role in getting students their dream placement and guiding the students for their successful Career Placement.	2018
	• It is a critical interface between the stages of completion of academic program of the students and their entry into avenues of suitable employment through campus placement drives.	2016
	• To guide the students towards right direction, in accordance to their taste and aptitude	2015
Proper Conduct	• Installation of CCTV Cameras at desired places and other measures to maintain the discipline.	2016
	• Appointment of discipline committee which monitors and evaluate the code of conduct of the students and ensures their conduct is in accordance to the expectation of the institution.	2010

Faculty/Student/Women Grievances	The grievance committee functions with the following purposes; • To raise awareness of the rights of women, students, faculty, and staff. • To provide emotional and physical support for them • To assist them to become self- dependent and there by developing decision making abilities. • To motivate them in raising voice against all kinds of discrimination. • To help them in overall development of their personality. • The Student Representatives have an obligation to students to: actively represent them in an impartial and truthful way; be accessible to students, listen to their opinions, and address their issues.	2010
Planning and Management of Finances	• Formulation of financial budget • Preparation of budget on the basis of Departments • Estimation of Revenue &Expenditure • Effective functioning of purchasing committee • Allocation of Contingency Fund • Periodic conduct of Audit	From the beginning From the beginning From the beginning From the beginning From the beginning From the beginning

Collaboration of Industry and Institute	• Short-Term Training Programmes for the faculties and students. • Collaborative Educational Programmes. • Faculty and student exchange for knowledge sharing. • Participation of industrial experts in curriculum design. • Organizing Student internships and industrial visits. • Support for internships, visits, trainings. • Providing career guidance • Conducting add on courses that are relevant to the competing environment	2016 2018 2019 2020 2010 2010 2000 2005
Development of Young Entrepreneurs	• Establishment of Entrepreneurship Development Club • To conduct seminar, lecture, workshop for entrepreneurship development • Promoting, sponsoring and facilitating entrepreneurship development • Providing training & guidance for entrepreneurship development.	2015 2015 2015 2015

Encouragement of Research and Development	• Formulation of Institution Innovation Council • Establish and develop Laboratories with more research facility • Fund generation through Project proposals • Apply for Government/Non-Government industry, sponsored funds • Alliances with Government & Private Institutes, Universities and Research Organizations.	2025 2010 2000 2015
Outreach and Alumni Relations Initiatives	• Constitution of Alumni association to increase their participation • Exploring Contributions • Sponsorships/scholarships/fund generation activities • Data base creation, Regular interactions with alumni and networking • Recognition of successful alumni for appreciation and felicitation	2000 2000 2005 2010 2010
Development and Installing of Tangible Infrastructure facilities	• Development and modification of Infrastructure building • Facilities for e-learning • Safety & Security management • Water conservation and management facilities • Zero plastic & green campus initiatives • Smart Class rooms and Seminar halls • Modernization of Laboratory & equipment • Up gradation of Library • Women restrooms	From the beginning 2020 2010 2010 2015 2015 2016 2018 From the

	• Constitution of computer labs • Development of sports (indoor/outdoor) infrastructure facilities	beginning 2010 2000
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